



**Minutes of the HR Committee of the Democratic Services held on Thursday, April 30, 2026 at 15:00 in Manor Office, 6 North Street, Credition, EX17 2BT**

**Present:** Cllrs Liz Brookes-Hocking, Steve Huxtable, Rachel Backhouse and Vix Frisby

**Absent:** Cllr Paul Perriman

**Minute Taker:** Rachel Avery, Town Clerk

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## MINUTES

### 49 WELCOME AND INTRODUCTIONS

Cllr Brookes-Hocking opened the meeting at 15.06.

### 50 PUBLIC QUESTION TIME

There were no members of the public in attendance.

### 51 APOLOGIES

No apologies had been received.

### 52 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

#### 52.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

Item 55 - Cllr Huxtable declared a personal interest in the item relating to The Bookery.

#### 52.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There were no dispensation requests.

### 53 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

### 54 HR COMMITTEE MEETINGS

**Decision:** It was **resolved** to **approve** the minutes of the meeting held on 06 March 2026. (Proposed by Cllr Brookes-Hocking)

### 55 STAFF ACCOMMODATION

Consideration was given to the contents of the report, and the impact that the lack of office accommodation has had of staff wellbeing.

**Decision:** It was **resolved** to approve the hire of The Bookery for a maximum of two days, subject to staff agreement. (Proposed by Cllr Huxtable)

**56 PART II**

**Decision:** It was **resolved** to approve the exclusion of the public and press were from the meeting under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (Proposed by Cllr Brookes-Hocking)

**57 STAFFING MATTERS**

There was a discussion regarding existing staffing matters.

**Decision:** It was **resolved** to review the Vexatious Complaints Policy. (Proposed by Cllr Huxtable)

**58 TOWN CLERK'S APPRAISAL**

Cllrs Brookes-Hocking and Huxtable provided a verbal update.

**59 REPORTS PACK**

Signed .....

Dated.....